

# Statements of Purpose

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## Independent Living Centre Tas Inc

### Our Vision:

To be sought after as the leading source of advice to allow Tasmanians to live independently in the community.

### Our Mission:

To help make Tasmanian lives easier and safer by providing information and solutions that allow people to accomplish everyday activities in the home, workplace and the community.

### Service Objectives

1. To provide a quality information, education and advisory service related to daily living equipment, assistive technology, environmental design and community resources.
2. To provide statewide access to the service.
3. To maintain a current, comprehensive computerised information system and display of daily living equipment.
4. To advocate for improved design, availability and supply of daily living equipment and assistive technology; accessible environments; and awareness of the needs of people with disabilities and their carers.
5. To plan the operation and development of the service and efficient and effective use of resources to meet the need of and be accountable to consumers, staff, funding bodies and the community.
6. To promote the service to consumers and the community and thereby attract support to further its work.

### Definition of Assistive Technology (adopted by ILC Australia August 2005)

Assistive Technology is a term for any device, system or design, whether acquired commercially or off the shelf, modified or customised, that allows an individual to perform a task that they would otherwise be unable to do, or increase the ease and safety with which a task may be performed.

## Our values: the way that all who are part of ILC Tas do things

Our values underpin how we will deliver outcomes. They reflect what we stand for and represent the principles that guide our dealings with the Centre's stakeholders.

Access and equity	We provide easy and equitable access to information and services for all clients
Clients	<p>We are client-focused</p> <p>We adopt an enthusiastic and positive approach to everything we do</p> <p>We maintain a co-operative "can do" ethic</p> <p>Client expectations should be met and, preferably, exceeded</p>
Communication	We ensure all relationships are based upon openness, trust, fairness, honesty, integrity, dignity and respect
Consistency	We implement actions that are consistent with the organisation's mission and long term goals
Employees and volunteers	<p>We encourage effort and recognise quality achievements</p> <p>We recognise that each employee and volunteer has an important contribution to make</p> <p>We provide fair treatment of employees and volunteers</p> <p>We maintain open communication to ensure that employees and volunteers are fully informed</p> <p>We encourage acceptance of responsibility and accountability for actions</p>
Ethics	We practise high ethical standards in all our activities
Excellence	<p>We are committed to professional excellence in everything we do</p> <p>We are in the business of continually improving the quality of our performance to deliver maximum value from available resources</p>
Independence and impartiality	We uphold independence and impartiality in the provision of advice and service to clients
Management	We practise and uphold high professional standards in the management of our business
Teamwork	We respect and support each other

# Chairman's Report

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I would firstly like to thank all board members that selflessly give time to ILC Tas as a non-profit organisation, especially when the world has many distractions. It is always a joy to work with board members and employees.

Unfortunately we have recently received the resignations of Lauren Innes and James Newton from the Board and we would like to extend our thanks and best wishes for thier future endeavours.

We have been successfully involved with:

- Strategic Planning Day (March) used for the development of a plan to drive the organisation forward for the next two years. To all board members, association members and others who gave some input into the process, thank you for your efforts.
- ISO9001 accreditation (October) reviewed (May)
- WorkCover OH&S review (May)
- Tas Community Fund grant (carried forward from last year)
- My State Financial Foundation grant for Technology Access Service.

The recurrent ILC Tas government funding will be changing over the next few years. Unit pricing is being introduced during this year and next. The HACC (Home and Community Care) changes as part of the National Health Reform will be introduced from 2012/13. This will mean that the funding will be separated into services for clients over 65 which will be funded by the Department of Health and Ageing and under 65 years of age will be funded by the Tasmanian Government.

This is the last year that I will be in the Chairman's role; certainly a privileged position considering the calibre of associates. I have really enjoyed working with the Board Members and EO Karen Frost, making my work that much easier through their teamwork and flexibility.

I feel that ILC Tas must stay on the cutting edge of assistive technology for the Tasmanian community. Our services will be needed more and more, as a greater proportion of the population ages. We need to continue to assist individuals in maintaining a quality of life and dignity through providing current information about products and services.

So, once again, the teamwork displayed within ILC Tas has been excellent and thank you all for your support.

Jay Summers  
Chairman

## Board of Directors

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As at June 30, 2011

Board Member	Starting Date	Region
Mr Jay Summers <i>Chairman</i>	March 2005	North West
Mr Kevin Preece <i>Treasurer</i>	January 2004	North
Mr Nick Gee <i>Secretary</i>	November 2008	North
Mrs Lauren Innes	September 2005	North
Mr James Newton	November 2006	North
Mr Gunter Breier	November 2008	North
Mr Jeff Ridley	May 2009	South
Ms Robyn Arvier	September 2010	North

# Executive Officer's Report

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This year has seen a significant focus on quality for the organisation and this has had an impact on all areas of the organisation during the review of our policies and procedures.

ILC Tas achieved accreditation to ISO 9001:2008 in October with a minor non-conformance and in June we had a review and now have a "mature quality system".

We started the financial year with heavy involvement in the organisation of the ARATA Conference – ARATAS 2010 Assistive Technology: The Tip of the Iceberg which was held in Hobart in August 2010. This conference was a huge success and I thank Chris for his assistance as co-convenor, and all of the ILC Tas staff for their support. In conjunction with the Conference, we ran an Access Expo which was open to the general public and we thank HACC for their support of this.

We thank MyState Financial Foundation for a \$5,000 grant to purchase equipment and software for the Technology Access Service. We also thank WD Booth Estate for \$30,000 to enable us to develop education sessions.

ILC Tas held successful workshops for Allied Health Professionals in the North and South around Seating and Positioning. We thank all who were involved with these and particularly Seating Dynamics Limited and St Giles who collaborated with us to provide this education.

ILC Tas staff have provided input to the Productivity Commission's Reviews into the Provision of Aged Care and Long Term Disability Care and Support through a number of different agencies. We have also been involved in a submission about the Disability Services Bill (Tas) and have attended a number of sessions about Unit Pricing, Aged Care Reforms and the National Health Reform.

The organisation has spent some time during the year updating our loan agreements and equipment in the Centre in preparation for the change to the national database in conjunction with other Independent Living Centres around Australia.

We thank those stakeholders who provided input to our strategic planning day in March. The plan which was developed is a shorter term plan than usual, to guide the organisation through changes which are likely to occur in conjunction with the Unit Pricing and Aged Care Reforms.

Staffing this year has again remained stable and I thank all staff and the volunteers who have assisted ILC Tas during the year for your efforts and support. We were very pleased to award Craig a certificate from the Launceston City Council for 200 hours of volunteering service at ILC Tas.

Thank you to the many suppliers, service providers, health professionals and community members who continue to support and work with ILC Tas.

I also thank the Board for their support and wish Lauren and James well for the future.

Karen Frost

# Report on the Board Builder Conference Feb 18, 2011

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## Session Review:

The opening keynote speaker was Paul Ronalds, First Assistant Secretary Department of Prime Minister and Cabinet. Paul gave a good presentation of his experience as a former Deputy CEO of World Vision Australia and his current role which includes the new Commonwealth Office of the Not-for-Profit Sector.

Paul spoke of the changed role in today's society of the not for profit sector and its influence on private enterprise. He reflected on organizational and leadership challenges board members need to face and the fact that profit is an imperative for such organisations if they are to survive and grow.

Paul has or is about to release a new book he has written "Change Imperative: Creating the Next Generation NGO". This could be good reading for all Board members.

## Minimising Risk:

Murray Baird gave a very well prepared presentation which probably most of us have heard before but a reminder of the risk we should understand was well received. Standards Australia on "Risk Management" was a reference he gave us to review in our own time. Things to consider: Risk Management Plan, Crisis Management Policy, Annual Issues Agenda, Risk Management Check List and consideration of Compliance and Risk Management.

## Appraising and Remunerating the CEO:

I thought Kathy McLean was very ordinary on this one as did several others I spoke to afterwards. I did get the 10 key tips to take away which were referred to in the program. Unfortunately she mainly hosted a series of issues raised from the floor which resulted in some pretty silly situations being aired and made me realise how well the ILC is run. Overall this was a disappointing session.

## A Teacup in a Storm:

This was an excellent session given by Prof. Rob Moodie on his experience as Chair of the Melbourne Storm Rugby League Club when the salary cap scandal erupted in early 2010. Rob gave a very frank outline of what took place and of the fact that he and his Board were in the dark as to the salary cap infringements.

He urged Board members not to become complacent and be vigilant about their roles and responsibilities. Obviously he and his Board were kept in the dark by a very skilful CEO and had no idea what was happening behind the scenes.

## General:

Apart from one session I thought the Conference was well worth my time and the cost to the ILC. It was well attended by around 250 plus delegates and I met some interesting people and heard of some crazy situations and procedures in one of the sessions.

Kevin Preece

# Donations and Support

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We have again been very fortunate in receiving a number of donations and one-off grants during 2010/11.

These include:

Tasmanian Community Fund (Building a Learning Community) - \$97,500 over two years

Microsoft – software \$1,485

Sophos – internet security (significant discount)

CHOOSE Employment – employee support

Launceston Community Health Centre – donation of chairs

**Microsoft**

**SOPHOS**

myState  
Financial

foundation

CHOOSE  
employment

During the year a number of suppliers of equipment to our Centre have graciously donated items which are on display. We appreciate this assistance which enables us to have a larger range of products to show clients.

A number of individuals and groups have also made cash donations under \$100 and provided other support for which we are very grateful.

We thank all of those who have made donations.

We particularly thank our volunteers without whom we would not be able to operate. Our Board has been working very hard this year and increased the hours they have put into this organisation and we thank them very much for their dedication.

Our staff volunteers, Debbie and Craig, have also made valuable contributions and we thank them for their support.

We also thank our funding bodies DHHS Disability Services and HACC (Home and Community Care) for their continuing support of our programs.

We also thank our suppliers for their continued support and willingness to loan equipment to us for display to our clients. We also thank those suppliers who provide opportunities for education for our staff and other allied health professionals.



# Community Partnerships & Collaborations

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During 2010/11 ILC Tas has been fortunate to work with many other organisations to provide services to the Community. Some of these have also provided assistance with staff training and mentoring. We thank the following organisations with whom we have had a more in-depth relationship, for their support and assistance and the pleasure of working with them. We are pleased that these relationships continue to grow and welcome new opportunities to work with organisations around Tasmania to support our people.

Commonwealth Respite and Carelink Centres around Tasmania

Community Based Support South

DHHS – Community Centres at Devonport and Burnie

LGH Occupational Therapy Department

National Relay Service

O Group – Business and Employment

SDL (Seating Dynamics Limited)

St Giles

State Continence Service

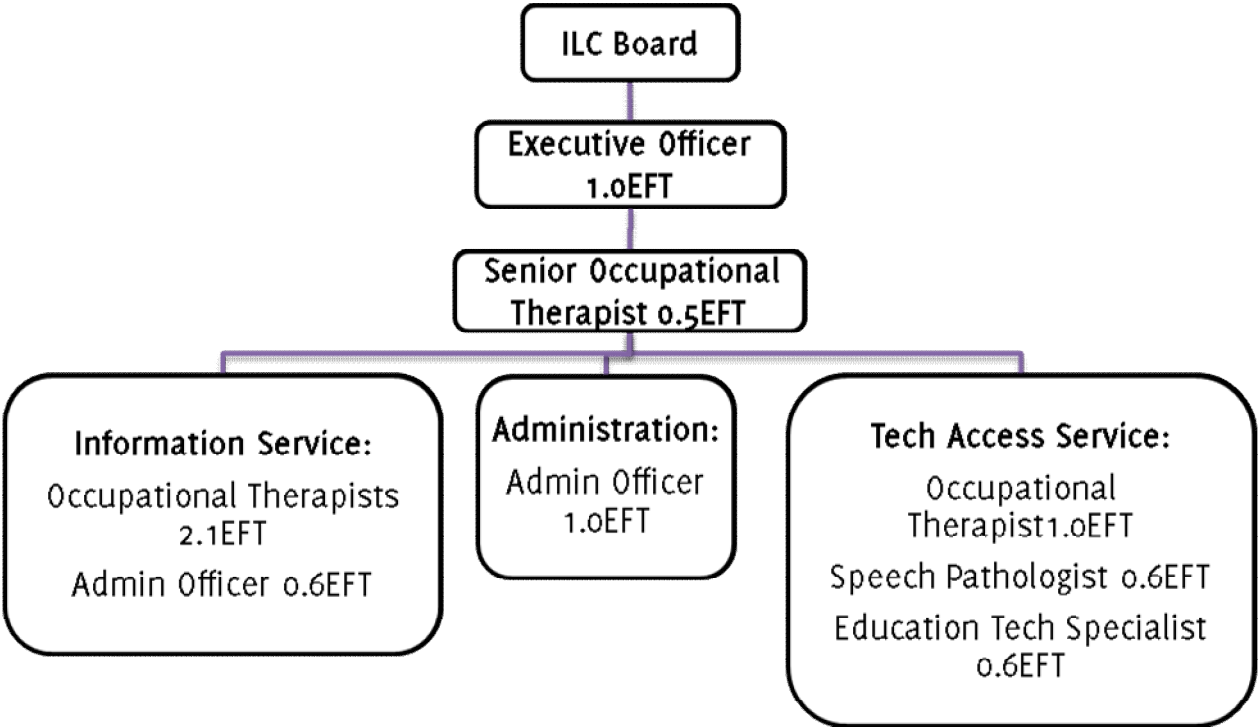


Karen receiving the MyState Financial Foundation Grant



# Organisational Structure

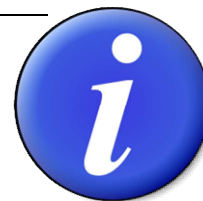
As at June 30, 2011



ILC Tas attended ARATAS 2010 in Hobart

# Information Service Report

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It has been yet another busy year within Information Services. The Information Service continues to provide information and advice to clients and health professionals through visits to the centre, telephone, email, mail and faxes.

In April 2011 Marius Di Plotti finished at ILC Tas. We thank Marius for his excellent service and contribution to the Information Services team. Jessica Green took over Marius' position as New Graduate Occupational Therapist within the information services team. Jessica has already been taking many client enquiries and completing Mobile Outreach Visits.

Pip and Virginia continue to be valued members in the information services team. Virginia, our Hobart based Occupational Therapist, has completed many of our Southern Mobile Outreach Visits during the year. While Pip has been taking client enquiries, completed Mobile Outreach Visits across the state and continued to work on new information sheets.

## Information Sheets

Throughout 2010/11 we have continued to review and revise many of ILC Tas' information sheets. We continue to strive to provide useful information sheets which are widely distributed to clients and health professional. Our current information sheets available are:

- Car Transfers
- Food preparation
- Foot care
- Gardening
- Great gadgets for the home
- Home phone solutions
- Meal preparation
- Personal Alarm Call Systems

We have also been working on producing some new information sheets which will be ready for release soon. This includes "Getting in and out of the bath" and "Difficulty wiping your bottom."

## Articles and Publications

ILC Tas continues to submit articles for publishing in the quarterly journal "Independent Living" published by ILCA (Independent Living Centres Australia). In 2009/10 Sarah completed an article on electric rise-recliners this has recently been finalised and is ready for publication. In 2010/11 Marius completed an article on meal preparation and it will also be published soon. Jessica will begin working on her article in the 2011/12 financial year.

# Information Service Report continued

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## Window Display

Like previous years we continue to change our window displays to reflect different seasons, themes and awareness weeks. This has included:

- Speech Pathology Week
- Occupational Therapy Week
- Seniors Week
- National Relay Service
- "Gifts, Gadgets and Gizmos for Christmas"
- Biggest Morning Tea
- Continence Week
- National Disability Insurance Scheme (NDIS)
- National Tree Day

During the lighter months we have left the blinds open to allow people to enjoy the window display after hours.

## In-Centre Education

This year we have continued to provide in-centre sessions to a variety of groups visiting the centre. We provide tours to community and support groups. The tours are tailored to the group's requirements and are an excellent chance to learn about how ILC Tas can help, and have an opportunity to see and try out the equipment on display. We also provide targeted education sessions to aged care and community students, and year 11/12 design students. This year we had 19 groups visit the centre. All sessions received excellent feedback.

## ILC Tas Staff Resources

We have been improving the ease of access for ILC Tas staff to resources. This is being done by acquiring new resources, reviewing and replacing outdated resources, and developing better signage and filing processes.

## Goals for 2011/12

We hope to expand our in-centre education sessions and have more community groups come into the centre. Currently we have many groups who travel far and wide to visit the centre. This year we hope to encourage more Launceston area groups to the centre for tours. We will be continuing to work on new information sheets and welcome suggestions and ideas from clients and health professionals for future topics for information sheets.

Jessica Green, Occupational Therapist

# Mobile Outreach Service Report

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The ILC Tas Mobile Outreach Service (MOS) has again worked extremely hard in meeting the needs & requests of the Tasmanian Community. The services of our occupational therapists: Pip Tyson, Marius Di Plotti, Jessica Green and Virginia McCann have been much sought after and we appreciate the energy and enthusiasm so necessary to provide a quality service.

Marius had covered a lot of MOS ground during his 14 months with us. He was a very valued member of the ILC Tas team, and we will miss him. We were pleased to welcome Jessica just before Marius left, and she has rapidly learnt 'the ropes'. At the end of Jessica's first three months she had conducted nine Mobile Outreach Service visits (some in conjunction with another staff member) and participated in four In-Centre Education Sessions!

Our Mobile Outreach Service has undertaken a total of 63 visits and attendances at Expos during the 2010/2011 financial year. This comprises 17 in the North, 26 in the South and 20 in the North West, including Circular Head. ILC Tas continually aims for adherence to our MOS Operational Plan and reaching those geographical areas prioritised for each year.

We have also conducted 18 education sessions, the majority of these held in our Centre. This is an increase of five groups compared with last year and our clinical staff has recognised the need to develop tools and programs for better service delivery to educational institutions.

As in previous years, there have been occasions where we have been unable to meet requests for our MOS. At the end of the financial year these totalled 11, compared with 14 last year. We continue to explore ways in which we can meet the needs of those seeking our Service, and at the same time comply with the terms of our Service Agreement. We also must be mindful not to stretch our staff resources to the limit! With these factors in mind, we work hard to accommodate requests where possible.

In Southern Tasmania, in addition to regular visits by our Centre's Occupational Therapists, support is provided by Hobart-based Virginia McCann. She is available to attend community forums and provide information sessions. Virginia is often called upon to introduce the ILC as an information source and display service to the various cultural, community and disability groups, as well as provide a point of contact for local suppliers. She also represents ILC Tas at meetings of southern service providers. Here's a word from Virginia:

During the year, at least 20 community, multicultural and disability groups received a visit to be introduced to the role of the ILC and to see and have the opportunity to try simple assistive technology.

As well several 'themed' talks were given, one on falls prevention, another focusing on meal preparation.

The simplest outcome from these sessions is that participants learn that help is available, that it is at no cost and may be accessed by telephone, email or by web access. For others, a detailed response to their specific independence issues or a visit to the Centre in Launceston is required.

# Mobile Outreach Service Report continued

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In the last year visits were made to the Italian and Chinese Clubs, the Migrant Resource Centre and to groups of African Elders and Tasmanian Aboriginal Elders.

Groups representing those with arthritis, Parkinson's disease and macular degeneration were also visited. Day Centres such as Manor Gardens and Alice Elliott hosted sessions for their ageing clients. A group of Lifeline volunteers and Brighton Probus Club members provided an interested audience - even the very unassuming elderly lady who, when the easy-reacher was being demonstrated, quietly contributed that she used hers to relocate straying snakes on her property in suburban Hobart!

In October last year, the public were able to see and hear about the role of the ILC during Senior's Week activities held at both Northgate and Centro shopping centres in Glenorchy. With great interest and good humour, older people (and the not so old) made a simple device to assist in putting on socks.

This was an example of a practical way for people to become familiar with the assistance that is available to keep independence a reality.

The appointment of a Rural Health co-ordinator to facilitate 'wellness' within their community, instigated worthwhile sessions at Ellendale and Oatlands. A group of health professionals was coordinated to speak to locals in a relaxed and pleasant venue over a shared meal, always a good way to get conversation flowing, issues raised and solutions found.

One of the most important aspects of providing the ILC's service in southern Tasmania is the establishment of a network of contacts and alliances with other organisations working to provide services to similar groups within the community. This is an invaluable way of working and is enhanced by attending regular meetings of those who receive funding from the Home and Community Care Program (HACC), those who provide services within the Glenorchy area and the Healthy Ageing Network South (HANS).

We sincerely thank Virginia and appreciate her ongoing enthusiasm and commitment to helping ILC Tas truly provide a 'State-wide' Service to our Tasmanian Community. We also say thank you to our volunteers: Craig - for his availability in driving our Therapists on many outreach visits, and Debbie - for her help with mail-outs. I would also like to note a personal word of thanks to Kate, our Senior Coordinator, for her approachability and guidance; and last but not least to my colleague Carol, who I can confidently call upon when the mountain of flyers becomes too overwhelming!

ILC Tas is grateful to those who jointly provide funding for our service, HACC and DCYFS, for their continued support. As always, we welcome feedback from those groups we have visited and enquiries from newly-formed community groups. To those who have requested a visit from ILC Tas and have not had their request met, we apologise and hope that in many cases we will be able to visit your group in the future.

Julie Dunham

# Mobile Outreach Service Visits 2010 - 2011

## North

NO.	DATE	EVENT	TOWN
1	4/8/10	Healthy Bones Week event	Prospect
2	14/9/10	Scottsdale Day Centre	Scottsdale
3	14/10/10	Flinders Is. - Multipurpose Centre	Flinders Is.
4	14/10/10	Lady Barron - visit to FIAAI	Flinders Is.
5	15/10/10	Flinders Is. Annual Show	Flinders Is.
6	3/11/10	FBC Activities Day	Fingal
7	12/11/10	Good Neighbour Council	Launceston
8	3/2/11	Campbell Town Community Health	Campbell Town
9	17/3/11	Daytime Lodge	Newstead
10	23/3/11	CRCC Carers' Expo	Punchbowl
11	24/3/11	MS Society Seminar	Riverside
12	14/4/11	Gearing Up Expo - North	Riverside
13	17/5/11	Chronic Conditions Network Forum	Campbell Town
14	1/6/11	Beaconsfield District Health Centre	Beaconsfield
15	3/6/11	Good Neighbour Council	Launceston

## North West

NO	DATE	EVENT	TOWN
1	14/7/10	Parkinsons Support Group	Ulverstone
2	15/7/10	Community Health Centre - Open to Public	Devonport
3	03/08/10	Healthy Bones Week with Arthritis Tas	Devonport
4	25/8/10	Community Health Centre - Open to Public	Burnie
5	16/9/10	Community Health Centre - Open to Public	Devonport
6	15/10/10	Health & Wellbeing Expo	Ulverstone
7	28/10/10	CRCC Stanley Expo	Stanley
8	29/10/10	Circular Head Senior Citizens	Smithton
9	1/12/10	Health & Wellbeing Expo (Latrobe High School)	Latrobe
10	8/2/11	Burnie CHC open to public	Burnie
11	8/2/11	Emmerton Park Group at Burnie CHC	Burnie
12	8/2/11	Burnie Arthritis & Friendship Group	Burnie
13	25/2/11	CRCC Information Day	Wilmot
14	1/3/11	King Island Show	King Island
15	9/3/11	Community Health Centre, themed open to public	Devonport
16	25/5/11	Community Health Centre, themed open to public	Devonport
17	21/6/11	Community Health Centre, themed open to public	Burnie

# Mobile Outreach Service Visits 2010 - 2011

## South

NO.	DATE	EVENT	TOWN
1	28/7/10	Italian Club Day Centre	North Hobart
2	29/7/10	Arthritis Information Day	Ellendale
3	4/8/10	Healthy Bones Week Event	Kingston
4	13/8/10	Access Expo	Hobart
5	8/9/10	Community Based Support - Open to Public	Moonah
6	14/9/10	Manor Gardens Club	Kingston
7	6/10/10	Seniors Week Event Centro Shopping Centre	Glenorchy
8	7/10/10	Seniors Week Event Northgate Shopping Centre	Glenorchy
9	8/11/10	Chinese Community Group	North Hobart
10	11/11/10	Community Based Support (CBS) - Open to Public	Moonah
11	12/11/10	Alice Elliott Day Centre	Hobart
12	13/11/10	Vision Loss Information Day	Hobart
13	17/11/10	African Elders Group	Hobart
14	21/2/11	CBS - Open to Public "Car Transfers"	Hobart
15	21/2/11	Healthy Ageing Expo	Swansea
16	24/3/11	Huon Valley Respite Info. Day	Huonville
17	24/3/11	Huon Community Health Centre - Open to Public	Huonville
18	25/3/11	Combined Cygnet Respite/SETAC	Cygnet
19	5/4/11	Triabunna Community Health Centre	Triabunna
20	6/4/11	Swansea Town Hall - Open to public	Swansea
21	6/4/11	Bicheno Community Health Centre	Bicheno
22	25/5/11	Parkinson's Support Group meeting	Hobart
23	6/6/11	Oatlands Community Health Service	Oatlands
24	7/6/11	CBS - Open to Public "Meal Preparation"	Hobart
25	14/6/11	Tas Aboriginal Council Elders	Risdon



Chris at Gearing Up Expo Burnie



## Educational Sessions 2010 - 2011

NO.	DATE	GROUP	TOWN	Approx.NO OF PEOPLE
1	1/7/10	Grammar Design Students	Launceston	18
2	13/7/10	ACAT	Launceston	9
3	17/8/10	Hadspen Friends	Launceston	22
4	19/8/10	Scotch Oakburn Design Students	Launceston	16
5	20/8/10	Guilford Young Design Students	Launceston	22
6	23/9/10	LGH Podiatry Students	Launceston	3
7	30/9/10	Cert. III Disability Students	Launceston	14
8	6/10/10	LGH Physio Dept.	Launceston	20
9	19/10/10	Polytechnic Aged Care Students	Devonport	20
10	29/10/10	AETS Cert II Aged Care Students	Launceston	8
11	19/11/10	Aldersgate Community Staff	Launceston	5
12	25/2/11	Japanese Health Workers	Japan	15
13	3/5/11	Polytechnic Cert III Disability Students	Burnie	18
14	18/5/11	Polytechnic Aged Care Students	Devonport	23
15	23/6/11	Riverlinks Seniors Group - Tour of Centre	Riverside	40
16	23/6/11	Northern OT Network	Launceston	8
17	23/6/11	New OTs Introduction to ILC Tas	Launceston	2
18	28/6/11	TAC Aged Care Support Workers	Hobart	12
19	29/6/11	Scotch Oakburn Housing Design Students	Launceston	12

	2010-11	2009-10	2008-09	2007-08	2006-07	2005-06	2004-05
MOS visits	57	68	64	56	57	49	54
Education sessions	19	13	10	13	28	10	8



ILC Tas Stand at ARATA 2010



# Information Manager's Report

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ILC Tas has information on over 5,000 items of assistive technology. We store all this information on the computer using a database program. You can also see the product information on our website.

Each Independent Living Centre in Australia holds information about assistive technology. Each ILC adds to and maintains this information. Although all the ILC's around Australia share product information, the maintenance and updating of the local information takes considerable time and effort.

## Independent Living Centres, Australia

The ILCs around Australia are looking forward to the roll out of a new data management system and website. The new product information website. It will be more user friendly for the public to use. There is a lot involved in creating a new system and bringing the states' information together. ILC Tas has had it's fair share of work and responsibilities.



When the website is completed, it is expected to have approximately 15,000 products listed. This includes, pictures, dimensions, and suppliers.

In addition, I have chaired the National Information Managers committee this financial year. The Information Managers meet every 1 - 3 months. The committee is responsible for coordinating consistency and data sharing with other ILCs around Australia and overseeing the product information database.

## ILC Tas Database Statistics

- Currently there are more than 5,000 items on the database.
- There are also 2,267 suppliers and contacts.

Due to the demands from the National project, there has been less emphasis on updating the local Tasmanian database. This year we have concentrated on removing old and unavailable items from the database. This is important for the new national system being developed.

- We have removed over 170 unavailable and old items from the database this financial year.
- We also over removed 120 suppliers who no longer operate.
- 148 new items were added to the database
- 87 suppliers were added to the database.
- In addition, 1,855 items and 1,628 supplier details were modified on the database (mostly tracking down and entering email addresses).

I would like to thank Carol Hesketh and Julie Dunham for their fabulous support and hard work during the year. Their input is invaluable. We are very lucky to have two such helpful and thorough administration staff.

# Information Manager's Report

## Equipment on Display

We currently have:

- 1,800 items on display at the centre, plus
- 77 items held in the Mobile Outreach van, plus
- Virginia has an additional 61 items in Hobart.

During 2010/11 we have managed to obtain 130 new items for display.

New items on display include:

- 6 new scooters
- 7 bathroom products
- Several clothing and dressing items
- 3 new electric lift recline chairs, and
- a variety of items to help people with a vision impairment (including talking clocks and big button TV remotes).



Big button TV remote



Cube talking clock



UFO talking clock



La-Z-Boy Electric Lift Chair

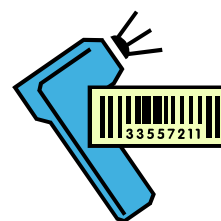


AquaSense folding shower chair

## Stocktake

Each year we do a stocktake of all the items in the centre. barcodes of over 1,800 items plus hundreds of accessories. effort and usually takes several days to complete.

That means scanning the This requires a mammoth



## Supplier Loan Agreement Letters

There are almost 150 suppliers with loans on display at ILC Tas. We have sent out an updated loan agreement and a list of items on display with ILC Tas to almost all of these suppliers.

We thank all of the suppliers who continue to support our equipment display. Without this support from our suppliers we would not have such a great display of products for you to see and try.

This year we have had Wayne Ellis to assist with sending letters to suppliers and other valuable tasks. We thank him for his fantastic effort. We would not have been able to get this done without his assistance. We also thank Choose Employment for their support of this position.

Pip Tyson  
Information Manager, Occupational Therapist

# Technology Access Service Report

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It has been another big year for the Tech Team with major changes to processes dominating the year's activities.

The quality audit process required a complete review of our policies and procedures and had some impact on our delivery of client services. Discussions were held with the Gateway and Disability Services regarding eligibility criteria, referrals, our Service Agreement and future funding changes. Many of these factors are still unclear and have the potential to change both the services that we can offer, as well as the clients who we can see.

As we reported last year, our waiting list continues to be an ongoing issue with a small number of non-urgent client referrals waiting for our service for over twelve months.

The demand for services for school-aged children for communication and computer access has increased. This is a turn-around from our historical client base being adults with complex needs. Chris and Di are seeing more students needing support with access to learning using assistive technology, consulting education and therapy teams on methods to enable children with disabilities to use switches for learning, communication and play. This work is very rewarding as well as complex. Children grow and their needs change, so the implication is that the clients will stay with us over the years.

Another change in the technology landscape is the proliferation of mobile technology, such as iPads and apps. With this has come Federal Government funding programs such as the Helping Children with Autism and the upcoming commencement of the Better Start program. This means that families have better funding and more affordable technologies.

We expect these specialised areas of work to grow even more over the next 12-24 months with more people and services across the North and North West beginning to tap into our expertise.

These emerging markets offer both challenges and opportunities. There may be opportunities to access different funding sources and provide an increased range of services. The challenge is how to get started and develop in a coordinated way when we need to invest the time and money to make it happen.

Another potential change to the Tech Service is whether the Education Technology Specialist position will continue. The Education Technology Specialist project began in February 2010 thanks to a Tasmanian Community Fund 'Building Tasmania as the Learning Community' grant. This two-year funded project, which supports the implementation of learning support software for school-aged students, will come to a close early next year. As yet we have not secured continued funding for this project.

## Tech Trends

- Popular mainstream technologies becoming used more as 'assistive technology'
- Facebook, Twitter and other social media used as professional networking tools in the field of assistive technology.
- People are becoming more astute on the range of technology available and demand personalised features
  - "Does it come in pink?"

# Technology Access Service Report

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## Facts and Figures

- 75 clients
- 52% NW, 48% North
- 41% paediatric clients with increasingly younger clients being referred (as young as 14 months of age)
- Referral sources: 28% adult health service (down 3% from last year), 23% paediatric health service (up 9%), 21% education facility (up 6%), 20% self referral (down 3%). Remainder from community groups, disability services, insurance companies, private practitioners and residential care facilities.
- Most referrals are first seen within 100 days however, non-urgent referrals are likely to wait over 12 months.

## Representing ILC Tas

- Chris and Di presented three papers at the National ARATA conference, which was convened by Chris and Karen.
- Di and Chris presented at the University of Tasmania AT Day Forum with staff from St Giles Communication Access Service.
- Chris and Charlotte presented a session on Literacy Support software at St Giles.
- Charlotte attended the Linking Up Conference, an initiative of the North West Area Advisory Group, to enable disability, child, youth and family service providers in the North West to learn about each other and the services they each provide.
- Chris ran a MOS display at the Gearing Up Expo in Burnie
- Charlotte attended the Break O'Day networking meeting for East Coast service providers and also represented ILC at the St Mary's Health and Community forum.
- Chris represents ILC Tas on the Launceston Access Advisory Committee which meets every two months and is a valued contributor.

## Thank you, thank you, thank you!

- Huge thank you to Darlene McLennan, National Disability Coordination Officer, University of Tasmania for the loan of an iPod Touch and Proloquo2Go augmentative and alternative communication app. This enabled our first venture into mobile technologies and our list of enquiries and referrals regarding these technologies continue to grow.
- ILC Tas was successful with an application for a grant from the MyState Financial Foundation. We received \$5,000 to purchase much-needed software updates and new equipment. This equipment assisted staff to provide accurate assessment and equipment trials to clients of the Tech Service.

# Environmental Considerations & Sustainability

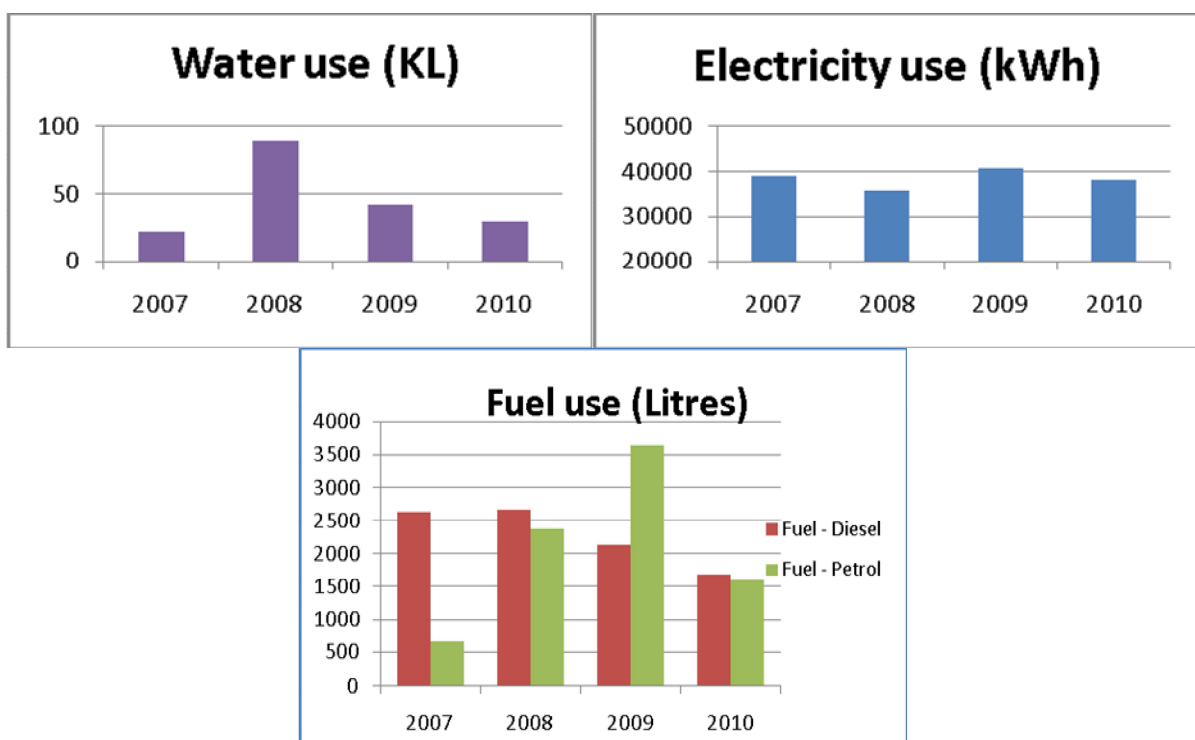
ILC Tas continues to be aware of the impact the organisation has on the environment, and looks for sustainable options where feasible.

As in previous years these include:

- Turning lights off after hours
- Leaving blinds open after hours during summer and closing them after hours during winter to minimise heating and cooling needed
- Recycling shredded paper
- Refilling printer cartridges where possible
- Using double-sided printing as much as possible
- Re-using paper for single-sided internal use only printing
- Using thin client terminals where possible which produce lower emissions
- Increased use of Council recycling bin
- Use of a water cooler that uses tap water (instead of bottled)
- Laser cartridges, toner bottles and drum units are returned to the manufacturer for recycling
- Car pooling where possible
- Increased use of teleconferencing facilities to reduce road travel

ILC Tas also submitted an entry to the 2011 Community Achievement Awards in the category of Environment and Sustainability in an effort to show other small businesses that changes can be implemented at little or no cost and the difference these can make. The outcome of this has not yet been announced.

Where possible ILC Tas will continue to look for and implement environmentally friendly alternatives. While our use of electricity and fuel decreased again during 2010/11, our water usage more than doubled. There is no apparent reason for this with the only known instances of additional water usage being testing the flow valve on the fire hydrant and on a couple of occasions washing away leaves that had become trodden into the concrete and ramp causing a slipping hazard for pedestrians.







2010 ILC Tas AGM





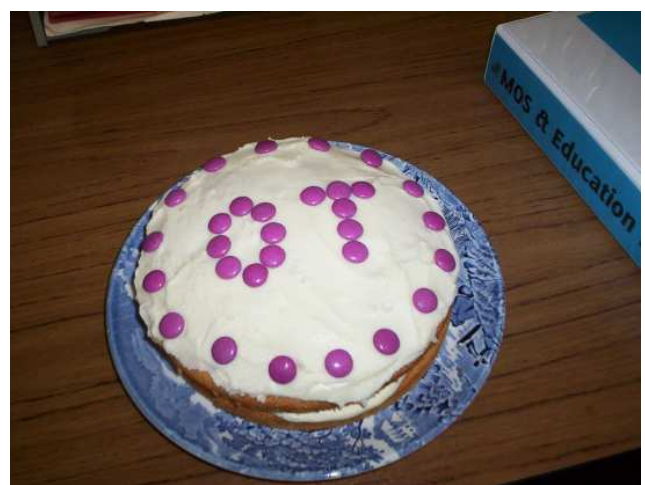
Secret Santa at the ILC



Window Displays



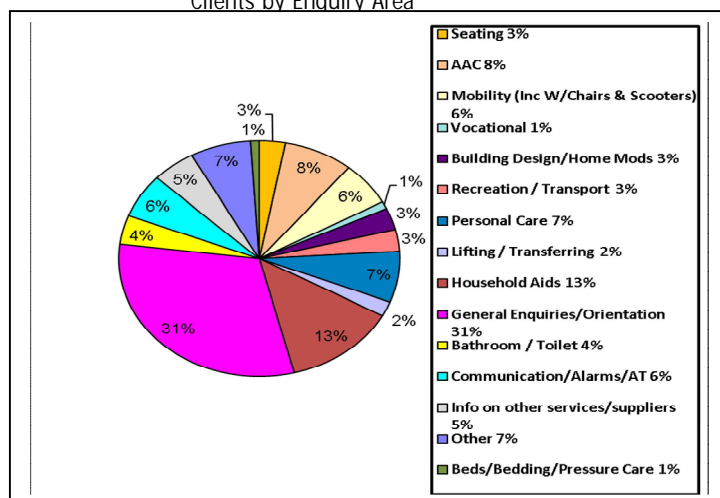
Biggest Morning Tea



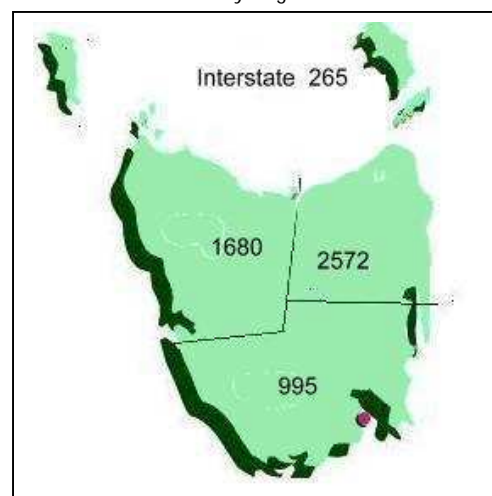
OT Week Cake

# Statistical Review of Operations: Info Service

Clients by Enquiry Area

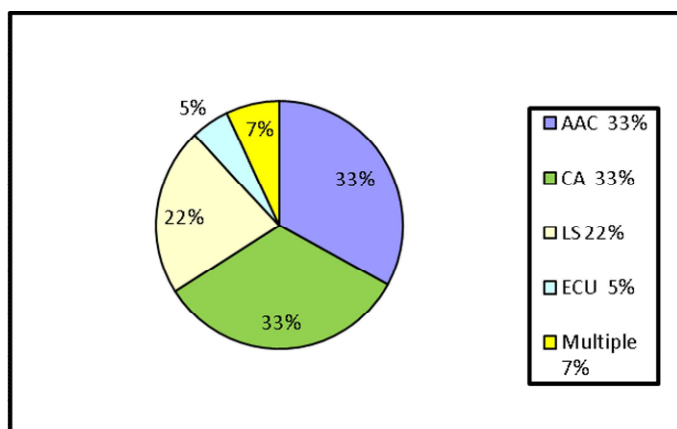


Clients by Region

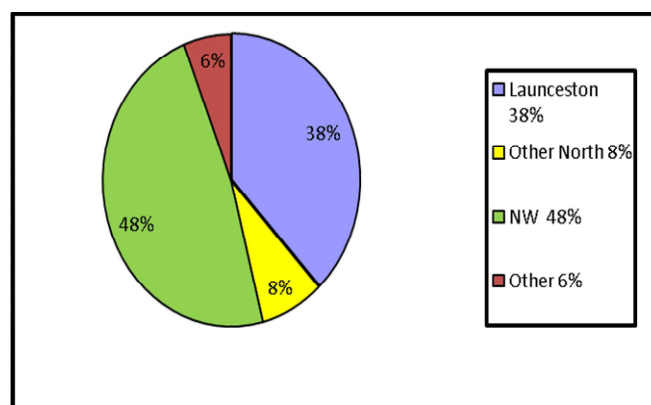


## Technology Access Service

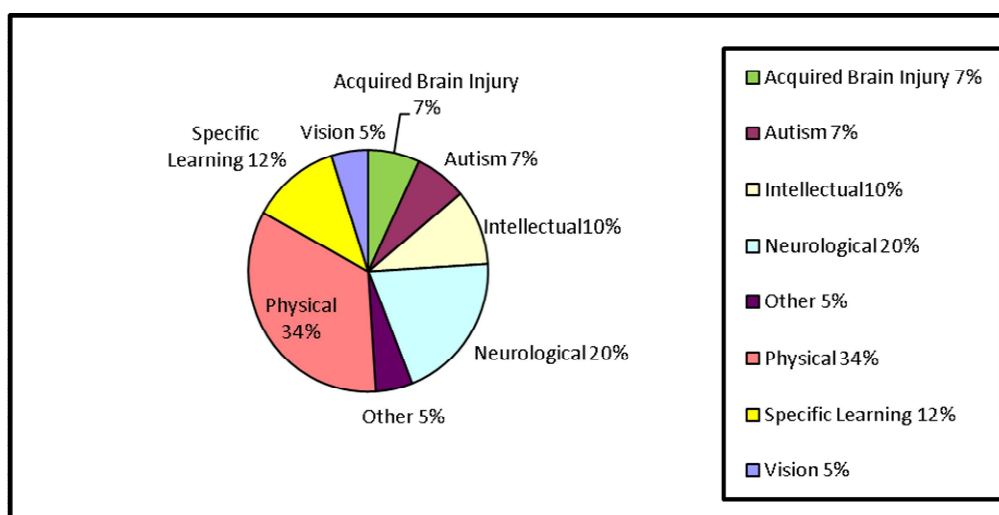
Referral Type



Client by Region



Clients By Disability





# Treasurer's Report



Again it is my pleasure to submit the Treasurer's Report to our Annual General Meeting and in doing so I wish to point out that without the grant of \$30,000 from the Estate of Winifred Booth our actual operating loss would be \$6,316 which is consistent with the previous year's loss of \$5,830.

These losses are due to the fact that the government funding has not been increased sufficiently each year to cover the allied health wage increases. With the current difficulties in our State finances this problem is likely to continue into the foreseeable future and will represent a serious problem for the Board and Management to grapple with.

Overall however we have had another good year having commenced the second year of the Tas Community Fund project "Learning Support for Complex Needs" - approx \$48,750. As mentioned above we received late in June \$30,000 for educational programs which will be rolled out during 2011/12.

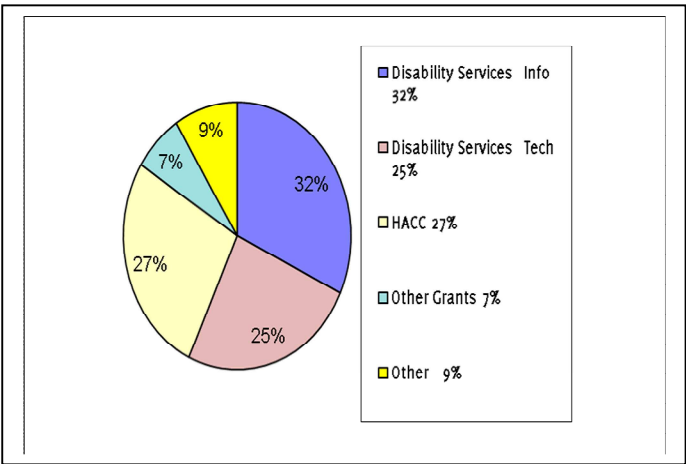
We were successful in obtaining a grant of \$5,000 from the MyState Financial Foundation for equipment to assist the Technology Access Service.

Although 2011/12 will have its challenges I am sure Karen and her team will be up to the mark and provide a service to our clients which we can all be proud of.

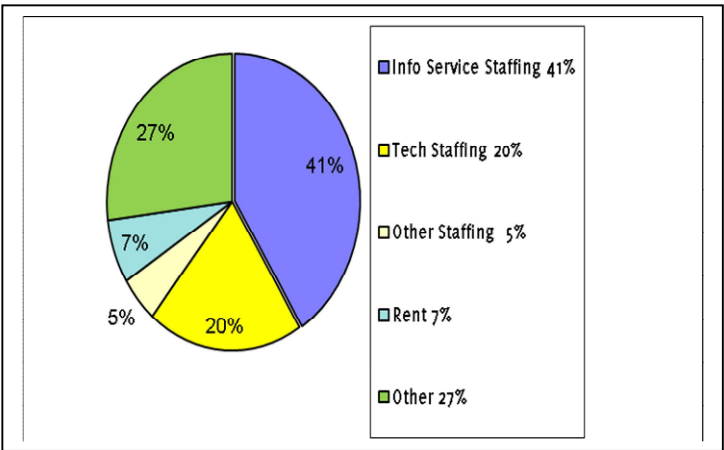
In closing I would again like to thank all our wonderful supporters being small business, individuals and groups who generously contribute with cash, "in kind" and with personal time. I would also like to thank Karen, our staff and my fellow Board members for a great effort.

Kevin Preece  
Treasurer

OPERATING REVENUE



EXPENDITURE



# Independent Living Centre (Tas) Inc. Financial Statements 30 June 2011

INDEPENDENT LIVING CENTRE (TAS) INC  
STATEMENT OF COMPREHENSIVE INCOME  
FOR THE FINANCIAL YEAR ENDED 30 JUNE 2011

		2011 \$	2010 \$
Revenue from ordinary activities	2	743,363	703,396
Employee benefits expense		(544,436)	(520,834)
Occupancy expenses		(72,875)	(69,977)
Depreciation and amortisation	3	(22,278)	(22,061)
Administration expenses		<u>(110,090)</u>	<u>(96,354)</u>
<b>OPERATING SURPLUS/(DEFICIT)</b>		<u><b>(6,316)</b></u>	<u><b>(5,830)</b></u>
Non-Operating Income		30,000	-
Total Comprehensive Income		<u><u>23,684</u></u>	<u><u>(5,830)</u></u>

INDEPENDENT LIVING CENTRE (TAS) INC  
 STATEMENT OF FINANCIAL POSITION  
 FOR THE FINANCIAL YEAR ENDED 30 JUNE 2011

	Note	2011 \$	2010 \$
<b>CURRENT ASSETS</b>			
Cash assets	3	348,042	302,516
Trade and other receivables	4	6,511	2,194
Other assets	5	<u>1,597</u>	<u>2,119</u>
<b>TOTAL CURRENT ASSETS</b>		<u>356,150</u>	<u>306,829</u>
<b>NON CURRENT-ASSETS</b>			
Property, plant and equipment	6	<u>62,436</u>	<u>82,841</u>
<b>TOTAL NON-CURRENT ASSETS</b>		<u>62,436</u>	<u>82,841</u>
<b>TOTAL ASSETS</b>		<u>418,586</u>	<u>389,670</u>
<b>CURRENT LIABILITIES</b>			
Payables	7	71,484	71,588
Provisions	8	<u>54,516</u>	<u>43,350</u>
<b>TOTAL CURRENT LIABILITIES</b>		<u>126,000</u>	<u>114,938</u>
<b>NON-CURRENT LIABILITIES</b>			
Provisions	8	<u>11,738</u>	<u>17,568</u>
<b>TOTAL NON-CURRENT LIABILITIES</b>		<u>11,738</u>	<u>17,568</u>
<b>TOTAL LIABILITIES</b>		<u>137,738</u>	<u>132,506</u>
<b>NET ASSETS</b>		<u>280,848</u>	<u>257,164</u>
<b>EQUITY</b>			
Building Reserve	9	230,000	230,000
Education Reserve	9	30,000	-
Accumulated funds		<u>20,848</u>	<u>27,164</u>
<b>TOTAL EQUITY</b>		<u>280,848</u>	<u>257,164</u>

Notes to and forming the financial statements are attached

Page 2

**INDEPENDENT LIVING CENTRE (TAS) INC  
STATEMENT OF CHANGE IN EQUITY  
FOR THE FINANCIAL YEAR ENDED 30 JUNE 2011**

	Note	Accumulated Funds \$	Building Reserve \$	Education Reserve \$	Total \$
<b>2010</b>					
Balance at 1 July 2009		262,994	-	-	262,994
Net surplus/deficit for year		(5,830)			(5,830)
Transfers		(230,000)	230,000		-
		<u>27,164</u>	<u>230,000</u>	<u>-</u>	<u>257,164</u>
<b>Balance at 30 June 2010</b>					
		<u>27,164</u>	<u>230,000</u>	<u>-</u>	<u>257,164</u>
<b>2011</b>					
Balance at 1 July 2010		27,164	230,000	-	257,164
Net surplus/deficit for year		23,684			23,684
Transfers		(30,000)	-	30,000	-
		<u>20,848</u>	<u>230,000</u>	<u>30,000</u>	<u>280,848</u>
<b>Balance at 30 June 2011</b>					
		<u>20,848</u>	<u>230,000</u>	<u>30,000</u>	<u>280,848</u>

Notes to and forming the financial statements are attached

Page 3

**INDEPENDENT LIVING CENTRE (TAS) INC  
STATEMENT OF CASH FLOWS  
FOR THE FINANCIAL YEAR ENDED 30 JUNE 2011**

	Note	2011 \$	2010 \$
<b>Cash Flows from Operating Activities</b>			
Cash Receipts from Grants		702,271	675,242
Cash Receipts from Customers		45,437	18,124
Cash Payments to Suppliers and Employees		<u>(720,109)</u>	<u>(672,139)</u>
Cash Generated from Operations		27,599	21,227
Interest Received		<u>19,800</u>	<u>15,610</u>
<b>Net Cash from Operating Activities</b>	<b>10</b>	<u>47,399</u>	<u>36,837</u>
 <b>Cash Flows from Investing Activities</b>			
Proceeds from Sales of Assets		-	-
Purchase of Plant and Equipment		(1,873)	(5,749)
Purchase of Motor Vehicles		-	-
Purchase of Leasehold Improvements		<u>-</u>	<u>-</u>
<b>Net Cash from Investing Activities</b>		<u>(1,873)</u>	<u>(5,749)</u>
 <b>Cash Flows from Financing Activities</b>			
<b>Net Cash from Financing Activities</b>		<u>\$ -</u>	<u>\$ -</u>
Net Increase/(Decrease) in Cash and Cash Equivalents		45,526	31,088
Cash and Cash Equivalents at Beginning of period		<u>302,515</u>	<u>271,427</u>
Cash and Cash Equivalents at End of Period	<b>3</b>	<u><u>348,041</u></u>	<u><u>302,515</u></u>

**INDEPENDENT LIVING CENTRE (TAS) INC  
NOTES TO FINANCIAL STATEMENTS  
FOR THE FINANCIAL YEAR ENDED 30 JUNE 2011**

**1 Significant Accounting Policies**

The financial report covers Independent Living Centre Tas Inc ("The association") as an individual entity. The association is an association incorporated in Tasmania under the Associations Incorporations Act 1964 and operates as a not for profit entity.

The association has elected to early adopt the pronouncements of AASB 1053: Application of Tiers of Australian Accounting Standards and AASB 2010 2: Amendments to Australian Accounting Standards arising from the Reduced Disclosure Requirements to the annual reporting period beginning 1 July 2009.

This general purpose financial report has been prepared in accordance with Australian Accounting Standards, Australian Accounting Interpretations, the requirements of the Associations Incorporation Act of Tasmania.

The following is a summary of the material accounting policies adopted by the association in the preparation of the financial report. The accounting policies have been consistently applied, unless otherwise stated.

The financial report has been prepared on an accruals basis and is based on historical costs modified by the revaluation of selected non current assets, financial assets and financial liabilities for which the fair value basis of accounting has been applied.

**(a) Comparative Figures**

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

**(b) Property, Plant and Equipment**

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment losses.

Plant and equipment are measured on the cost basis less depreciation and impairment losses.

The depreciable amount of all fixed assets including buildings and capitalised leased assets, is depreciated on a diminishing value basis over their useful lives commencing from the time the asset is held ready for use.

**(c) Cash**

Cash includes cash on hand, deposits held at call with banks, other short term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within short term borrowings in current liabilities on the balance sheet.

**INDEPENDENT LIVING CENTRE (TAS) INC  
 NOTES TO FINANCIAL STATEMENTS  
 FOR THE FINANCIAL YEAR ENDED 30 JUNE 2011**

**(d) Employee Benefits**

Provision is made for the association's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled, plus related on costs. Employee benefits payable later than one year have been measured at present value of the estimated future cash outflows to be made for those benefits.

**(e) Income Tax**

The association has not adopted the principles of tax effect accounting as it is exempt from income tax under section 50-45 of the Australian Income Tax Assessment Act 1997.

**(f) Revenue**

Revenue from the sale of goods is recognised upon the delivery of goods to customers.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

Government grants are recognised at fair value where there is reasonable assurance that the grant will be received and all grant conditions will be met.

Revenue from the rendering of services is recognised upon the delivery of the service to the customers.

**(g) Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

Cash flows are presented in the cash flow statement on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

**(h) Leases**

Lease payments for operating leases, where substantially all of the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

**(i) Depreciation**

Depreciation is provided on property, plant and equipment. Depreciation is calculated on a straight line basis so as to write off the net cost of each asset over its expected useful life. The following estimated useful lives are used in the calculation of depreciation:

Computer Systems Upgrade	3 Years
Motor Vehicles	10 Years
Plant and Equipment	3 to 20 Years
Leasehold Improvements	over the remaining life of the current lease agreement



INDEPENDENT LIVING CENTRE (TAS) INC  
NOTES TO FINANCIAL STATEMENTS  
FOR THE FINANCIAL YEAR ENDED 30 JUNE 2011

**2 Note to the Income Statement**

The net (deficit)/surplus includes the following items of revenue and expense:

	2011 \$	2010 \$
<b>(a) Operating Revenue</b>		
Fees	2,063	4,029
Grant Income	649,372	645,024
Other Grant Income	54,437	22,950
Room Hire	404	245
Subscriptions	395	550
Sundry	12,684	14,597
Workshop Fees Charged	4,030	336
Donations	178	55
Interest	19,800	15,610
	<u>743,363</u>	<u>703,396</u>
<b>(b) Expenses</b>		
Depreciation		
Leasehold Improvements	5,355	5,354
Plant and Equipment	1,940	1,443
Computer Equipment	8,816	9,097
Motor Vehicles	6,167	6,167
	<u>22,278</u>	<u>22,061</u>
Rental expense on operating leases	51,500	50,219
Key management personnel compensation	96,570	94,616

**3 Cash Assets (and Cash Equivalents)**

Cash and cash equivalents in the cash flow statement reconcile to the following balance sheet amounts.

Bendigo Bank Cheque Account	27,019	5,668
Tasmanian Perpetual Trustees Cash Management	44,124	33,950
Tasmanian Perpetual Trustees Term Investment	276,699	262,698
Cash on Hand	200	200
	<u>348,042</u>	<u>302,516</u>
<b>4 Trade and Other Receivables</b>		
Trade receivables	<u>6,511</u>	<u>2,194</u>
<b>5 Other Assets</b>		
Prepayments	<u>1,597</u>	<u>2,119</u>

**INDEPENDENT LIVING CENTRE (TAS) INC**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE FINANCIAL YEAR ENDED 30 JUNE 2011**

	2011 \$	2010 \$
<b>6 Property, Plant and Equipment at Cost</b>		
Leasehold Improvements	78,819	78,819
Accumulated Depreciation	<u>(68,101)</u>	<u>(62,746)</u>
	<u>10,718</u>	<u>16,073</u>
 Plant and Equipment	 26,527	 25,333
Accumulated Depreciation	<u>(21,517)</u>	<u>(20,131)</u>
	<u>5,010</u>	<u>5,202</u>
 Motor Vehicles	 61,672	 61,672
Accumulated Depreciation	<u>(18,464)</u>	<u>(12,297)</u>
	<u>43,208</u>	<u>49,375</u>
 Computer Equipment	 95,195	 95,070
Accumulated Depreciation	<u>(91,695)</u>	<u>(82,879)</u>
	<u>3,500</u>	<u>12,191</u>
 Total Property Plant and Equipment	 <u>62,436</u>	 <u>82,841</u>
 <b>7 Payables</b>		
Trade Creditors	3,932	2,486
GST & PAYG Payable	16,022	14,231
Unexpended Grants	-	2,978
Accrued expenses	18,270	16,343
 Bendigo Bank Mastercard	 420	 4,150
Other Grants/Income received in Advance	<u>32,840</u>	<u>31,400</u>
	<u>71,484</u>	<u>71,588</u>
 <b>8. PROVISIONS</b>		
<i>Current</i>		
Annual Leave	45,037	43,350
Long Service Leave	<u>9,479</u>	<u>-</u>
	<u>54,516</u>	<u>43,350</u>
 <i>Non-Current</i>		
Long Service Leave	<u>11,738</u>	<u>17,568</u>
 <b>9 Reserves</b>		
<b>(a) Building Reserve</b>		

The building reserve records funds set aside for the future provision of building facilities for the centre, potentially including the acquisition of land and buildings in the centre's own right.

**INDEPENDENT LIVING CENTRE (TAS) INC**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE FINANCIAL YEAR ENDED 30 JUNE 2011**

**(b) Education Reserve**

The education reserve was created to designate funds received for the specific purpose of providing educational resources and services to the centre's clients. Funds will be drawn from this reserve as relevant expenditure is incurred in future.

**10 Note to the Cash Flow Statement**

**a) Reconciliation of net cash provided by operating activities to surplus for the year**

	<b>2011</b>	<b>2010</b>
	<b>\$</b>	<b>\$</b>
Surplus for the Year	(6,316)	(5,830)
Non-cash flows in profit from ordinary activities		
- Depreciation	22,278	22,061
- Provisions for staff entitlements	5,336	10,168
	<u>21,298</u>	<u>26,399</u>
Changes in assets and liabilities		
- Decrease/(Increase) in trade receivables	(4,317)	(1,688)
- Decrease/(Increase) in prepayments	522	(1,452)
- Increase/(Decrease) in trade and other payables	(104)	13,578
<b>Cash from operating activities</b>	<u>17,399</u>	<u>36,837</u>

**b) Non-cash investing and financing activities**

Independent Living Centre (Tas) Inc. did not enter into any non-cash investing and financing activities for the year ended 30 June 2011.

**c) Financing Facilities**

Unsecured credit card facility

Amount used	420	4,150
Amount unused	4,580	850
	<u>5,000</u>	<u>5,000</u>

**11 Members Guarantee**

The Independent Living Centre (Tas) Inc is incorporated under the Associations Incorporation Act 1964 (as amended). The members are liable in the event of winding up to the amount not exceeding \$2 per member in accordance with the association's constitution.

**12 Related Party Transactions**

There were no related party transactions for the association during 2010/11.

Independent Living Centre (Tas) Inc

## Committee Declaration

For the Year Ended 30 June 2011

In the opinion of the committee the financial report as set out on pages 1 to 8:

1. Presents a true and fair view of the financial position of the association as at 30 June 2011 and its performance for the year ended on that date in accordance with Australian Accounting Standards.
2. At the date of this statement, there are reasonable grounds to believe that The association will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Management Committee and is signed for and on behalf of the Management Committee by:



Jay Summers  
Chairman

Date

6 Sep 2011



## INDEPENDENT AUDITOR'S REPORT

To the members of Independent Living Centre Tas Inc

We have audited the accompanying financial report of Independent Living Centre Tas Inc, which comprises the statement of financial position as at 30 June 2011, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the committees' declaration.

### Committees' Responsibility for the Financial Report

The committee of the entity are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards – Reduced Disclosure Requirements and the *Associations Incorporation Act 1964* and for such internal control as the directors determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



ABN 23 701 982 945

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Telephone (03) 6323 1222 Fax (03) 6323 1231 Ausdoc DX 70166 Email [launceston@whk.com.au](mailto:launceston@whk.com.au)  
Offices at Hobart, Burnie, Devonport and Smithton

## Independence

In conducting our audit, we have complied with the independence requirements of APES 110 *Code of Ethics for Professional Accountants*.

## Auditor's Opinion

In our opinion:

- The financial report presents fairly, in accordance with the accounting policies described in Note 1 to the financial statements, the financial position of the Independent Living Centre Tas Inc at 30 June 2011, and of its performance for the year ended;
- We obtained the information we required for the audit and the Independent Living Centre Tas Inc kept proper accounting records and other books during the year ended 30 June 2011; and
- The rules relating to the administration of the funds of the Independent Living Centre Tas Inc have been observed.

  
**GARROTT & GARROTT**  
Chartered Accountants  
Benjamin Coull  
**Partner**

Launceston

Date: 13 September 2011